



Terrace Lakes Water Company

A Member Owned Non-Profit Corporation

REGULAR MEETING MINUTES

Meeting Date: January 28, 2024

Meeting Place: 776 Riverside Drive, Eagle, ID – Upstairs Conference Room

I. Call to Order

The regular meeting was called to order at 7:57A by Board President Rolly Woolsey

Members Present: Britson, Myers, McFaddan, Cordova & Woolsey

Members Absent: None

Also in Attendance: None

II. Approval of Minutes

1. 10/01/2023 Meeting Minutes

A motion was made by Woolsey and seconded by Cordova to approve the meeting minutes of 10/01/2023.

After a unanimous affirmative voice vote, the motion CARRIED.

2. 12/03/2023 Meeting Minutes

A motion was made by Woolsey and seconded by Britson to approve the meeting minutes of 12/03/2023 with one change under #4 noted (McFaddan to Britson).

After a unanimous affirmative voice vote, the motion CARRIED.

III. Agenda Items

1. ECWAG Grant Update –

Woolsey explained that not much progress has taken place. He distributed an email to the Board members from Stuart Hurley of Merrick Engineers stating that Merrick is not interested in moving forward with TLWC in regard to the IDEQ funding and planned future projects. Woolsey continued that he has spoke with previous engineer Tim Farrell about possibly consulting on future project. Farrell then contacted Hurley at which point Hurley decided that Merrick would finish what is left on the ECWAG grant project, but would not be assisting with any future projects.

Woolsey stated that he and Cordova had recently met with Maryanna Peavey, Charlie Parkins and Dan Smith of DEQ regarding the engineer predicament and options for funding structure on the upcoming projects. Peavey explained that if TLWC does move forward with the funding opportunity for the system improvements, the grant funding is spent first, and then the loan funding is expended on the projects. In essence, the first loan payment may not be for four or five years, or when the projects are completed. She suggested that TLWC implement a financial plan on how to deal with any rate increases. She added that we will need to issue a Request for Qualifications (RFQ) for a new engineer as soon as possible in order to meet the funding deadlines.

Woolsey noted that Tim Farrell had recommended a rate increase plan to gradually increase the rates over the years, but that was never done. Woolsey added that coming up with a financial plan is a difficult deal, but it is something the Board needs to work on as we have a failing water system.

Britson stated that we need to get Well #3 running, and the ECWAG project completed. He asked about the remaining amount left on the ECWAG project, and Cordova showed the Board a spreadsheet of project expenses to date. The Board then discussed the next steps for completion of the ECWAG project. The Board suggested that Water Operator Terry Tucker come to the next meeting with options to get Well #3 on-line.

A motion was made by Woolsey and seconded by Britson to move forward with the ECWAG project by attempting to tie Well #3 and Well #7 together, and direct the engineer to move forward with the plan.

After a unanimous voice vote, the motion
CARRIED.

2. Update on Engineering Contract with Mountain Waterworks

Cordova explained that in front of the Board for consideration is a Consent to Contract Assignment which is a result of the sale of the engineering firm of Mountain Waterworks to Merrick Engineering. Also included is an Amendment to Owner-Engineer Agreement which will officially amend the existing contract for the ECWAG project to reflect the name change from Mountain Waterworks to Merrick Engineering.

3. Approval of Consent to Contract Assignment – Mountain Waterworks to Merrick Engineers

A motion was made by McFaddan and seconded by Britson to approve the Consent to Contract Assignment and the Amendment to Owner-Engineer Agreement and authorize the Board President to sign both.

After a unanimous voice vote, the motion
CARRIED.

4. Approval of M. Kane Legal Services Invoice
Woolsey and McFaddan recently met with Mr. Kane and received an update on the legal services he has provided to date. One outstanding invoice remains for services provided.

A motion was made by McFaddan and seconded by Woolsey to pay the outstanding invoice in the amount of \$1,350.00 to Michael Kane & Associates.

After a unanimous voice vote, the motion CARRIED.

5. Approval of Road Repair Invoice
Britson informed the Board that he had asked for copies of receipts to back up the invoice that was previously submitted for the asphalt patch back for the broken main on Twilight Drive. He stated that he has yet to receive the information, however, he would like to make sure the water company pays their fair share.

A motion was made by Britson and seconded by Myers to approve payment of \$1600.00 to TLRR for services rendered.

After a unanimous voice vote, the motion CARRIED.

6. Discussion on North Ridge Subdivision
Britson explained that this is an ongoing issue. We have a four-inch meter that we could put in without fanfare, but we still need to gather more information. Cordova added that we need to assess the integrity of the infrastructure and determine a cost for making the necessary improvements. The Board discussed the possibility of North Ridge homeowners forming an HOA to run their water system. Woolsey pointed out that if you don't want a junkyard in your neighborhood, an HOA is a way to prevent that. McFaddan stated that the Board needs to hold a meeting with the homeowners. Britson agreed, but wanted to gather additional information prior to a meeting. He suggested an update to the homeowners through a mailing to let them know we are still working toward a resolution.

7. December Water Testing Reports
The Board reviewed the testing reports with no comments heard.

8. December Revenue & Expenses
The Board reviewed the report with no comments.

9. Set Next Meeting Date
The Board determined that the next meeting will be held February 25, 9:00 AM at the same location 776 Riverside Drive, Eagle, ID.

IV. General Discussion

- The Board decided that an RFQ for Engineering Services should be advertised right away so we can move forward with the DEQ funding opportunity. Cordova stated she would get one together and an ad in the paper.
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V. Adjourn

A motion was made by Myers and seconded by McFaddan to adjourn.

After a unanimous affirmative voice vote, the Board adjourned at 10:33 AM.

Signed and Approved this 25th day of February, 2024.

Rolly Woolsey, TLWC Board President