



Terrace Lakes Water Company

A Member Owned Non-Profit Corporation

REGULAR MEETING MINUTES

Meeting Date: February 26, 2025, 5:30PM

Meeting Place: 512 S. King Ave, Suite 105, Middleton, Idaho

I. Call to Order

The regular meeting was called to order at 5:35PM by Board President Rolly Woolsey

Members Present: Woolsey, Cordova, Myers - McFaddan & Britson via phone

Members Absent: None

Also in Attendance: Terry Tucker, Water Operator

II. Approve Minutes

1. 11/21/2024 Meeting Minutes

A motion was made by McFaddan and seconded by Britson to approve the meeting minutes of 11/21/2024.

After a unanimous affirmative vote, the motion CARRIED.

III. Agenda Items

1. Update on ECWAG Grant –

- Well #7

Stuart recently distributed the Project Design Manual. Tucker noted a couple of changes.

- Approve Idaho Power Design Build Quote

Cordova stated that we need to approve this estimate from Idaho Power and then send to USDA so we can get Idaho Power started on the design and construction.

A motion was made by McFaddan and seconded by Myers to approve the Idaho Power invoice in the amount of \$13,794.00

After a unanimous affirmative vote, the motion CARRIED.

2. Update on LIF & SLFRF Funding Opportunity

Cordova state that she sent an email to Keller requesting an update and no response as of today. Woolsey stated that we really need to stay on top of this project and suggested a meeting with Keller to stay up to date. McFaddan said that it is critical to be at an update meeting with Keller. Tucker stated that an RP guy will be on site at all times, and he would like to be involved in that.

3. Approve Proposal to Refinance MACU Loan
Britson questioned a scenario if we did not go with any submitted bids, how would we pay back the fee to Clearwater? Woolsey noted that there needs to be an “out” in the contract. After much discussion it was decided to seek further clarification from Clearwater before proceeding.
4. 24 Rainbow Ridge - Request to Repair Water Service Line in Road
Woolsey suggested that we get a list of the properties that need repaired and we will put a valve at the property line and the rest is on the customer. We will fix the issue by putting in a service line and valve to the property line and they are responsible for hooking it up.
5. Request for Break on \$2 Paper Bill Fee for Elders
The Board declined to consider a break for the paper bill fee unless there was something offered through a state program offering help with hardships.
6. Letter Requesting Consideration of “Snowbird” Rates
The Board did not consider ‘snowbird’ rates at this time noting that everyone should be paying equally regardless of if they are at Terrace Lakes or not.
7. Review of Policy VII - Responsibility for Leaks & Repairs
Tucker stated that we need to make this a priority with Keller in the design of the new system to make sure everyone has valves on their property line. He noted that one guy is galvanized from the main to the house that we will have to replace. Woolsey asked if we can get an estimated cost on replacing the frozen lines and estimate when we can do it. Tucker informed the Board that we are still having issues with the north tank. We can now hook it up to power but have to go through Idaho Power. Woolsey said we need to hook up to that transformer and put a pole and meter there, let’s make the request to Idaho Power. Tucker stated he would get the transformer number to Cordova and she will contact Idaho Power.
8. Delinquent Accounts Report
Cordova stated that she has been working on collecting delinquent accounts and informed the Board on subscribers who are not paying.
9. Customer Email Review
The Board reviewed an email sent from a subscriber
10. December-January Water Testing Reports
Cordova stated that there was another phthalate hit on Well #4 and another letter will go out to subscribers. It is important to know that Well #4 has not been in service since last August, but we are still required to test regularly. We will be working with the engineer to resolve the issue.
11. December-January Revenue & Expenses
No comments heard.
12. Set Next Meeting Date
The Board discussed meeting the last week of March in conjunction with meeting with the engineer.

IV. General Discussion – None heard.

IV. Adjourn

A motion was made by Woolsey and seconded by Myers to adjourn. After a unanimous affirmative voice vote, the Board adjourned at 7:30PM.

Signed and Approved this 27th day of March, 2025.

Rolly Woolsey, TLWC Board President