



Terrace Lakes Water Company

A Member Owned Non-Profit Corporation

REGULAR MEETING MINUTES

Meeting Date: March 6, 2022

Meeting Place: Board Member Cordova home, 60 Sunrise Drive

I. Call to Order

The regular meeting was called to order at 11:00A by Board President Dennis Largent.

Members Present: Largent, Cordova, Stillman & Steele (via phone)

Members Absent: Woolsey was excused

Also in Attendance: None

II. Approval of Minutes

1. 02/06/2021 Regular Meeting Minutes

A motion was made by Stillman and seconded by Steele to approve the TLWC meeting minutes of February 6, 2022.

A correction to the minutes was noted by Stillman.

After a unanimous affirmative voice vote, the motion CARRIED.

III. Agenda Items

1. ECWAG Grant Update

Largent informed the Board that there is not a lot going on right now as everything is set to go except obtaining an easement from Terrace Lakes Recreation Ranch for the new well which is planned to be installed next to existing well #3. Givens Pursley completed an easement agreement and after meeting with Woolsey and the Engineer, Ilene Johnson was originally requesting \$60,000 for the easement, but has now come down to \$42,000.

It was decided to write a letter to Ilene and explain the situation.

A motion was made by Steele and seconded by Largent to pay the invoice from Keltic Engineering upon confirmation of receipt of the final construction documents.

After a unanimous affirmative voice vote, the motion CARRIED.

2. Approve ECWAG Project Invoice 21-0741-01 from Keltic Engineering
This invoice was for the structural plans for the new well house for Well #7. It was asked if this is the final invoice from Keltic and Largent stated he would contact Keltic for the final construction drawings.

A motion was made by Steele and seconded by Largent to approve Invoice 21-0741-01 upon receipt of the final construction drawings and forward to USDA-RD.

After a unanimous affirmative voice vote, the motion CARRIED.

3. Review Submitted RFP's for Engineering Services
In response to the Solicitation for Engineering Services, TLWC received one submittal from Mountain Waterworks. The Board reviewed the submitted proposal.

A motion was made by Steele and seconded by Largent to select Mountain Waterworks as an Engineering firm for TLWC.

After a unanimous affirmative voice vote, the motion CARRIED.

4. Approve Contract for Engineering Services

A motion was made by Steele and seconded by Largent to approve the proposed contract with Mountain Waterworks for Engineering Services contingent upon review of contract by attorney.

After a unanimous affirmative voice vote, the motion CARRIED.

5. Resolution 2022-01; A Resolution of the Board of Terrace Lakes Water Company Authorizing the Board President to sign all Applications, Grant Agreements, and Other Documents Relating to Drinking Water Planning Grants.

Cordova informed the Board that this document is needed to submit with the application for a Drinking Water Facilities Plan grant through DEQ.

A motion was made by Cordova and seconded by Steele to approve Resolution 2022-01.

After a unanimous affirmative voice vote, the motion CARRIED.

6. Discussion/Update on 01/28/22 Court Hearing

It was discussed among the Board that not having the information from the judge is unfortunately prolonging holding an Annual Meeting. Until we have that information we still don't know if North Ridge residents will be allowed to vote. In addition, we need to have a set definition of who is actually eligible to vote.

7. Discussion on Upcoming Annual Meeting

Stillman informed the Board that she had reserved the High School cafeteria for May 1st as a possible time to hold an Annual Meeting. The school charged \$130 which included set up and break down for the meeting.

In preparing for an annual meeting, the Board discussed the following:

- developing a list of all eligible property owners.
- commercial water rates. Steele pointed out that right now the water rights issued to TLWC are for domestic/residential use only. We will have to change our point of diversion purpose with IDWR first.
- What type of proxies to use for voting; limited proxies vs. general proxies.
- Sending out a solicitation for nominees.
- Potential updates to the Bylaws, including any changes required through the court ruling.

8. Treasurers Report

No comments heard.

IV. General Discussion

Under General Discussion, the Board conversed about the following:

- Discussion of possibly locating a designated office for the Water Company.
- Stillman suggested looking in to installing an adequate shut off valve to each premises served by the water company. Installing meters would also help to prevent leaks from being ignored.
- Steele suggested looking into refinancing the \$1.2M loan at a lower interest rate.

V. Adjourn

A motion was made by Steele and seconded by Largent to adjourn.

After a unanimous affirmative voice vote, the Board adjourned at 12:00 noon.

Signed and Approved this 3rd day of April, 2022.

Dennis Largent, TLWC Board President