



Terrace Lakes Water Company

A Member Owned Non-Profit Corporation

REGULAR MEETING MINUTES

Meeting Date: July 2, 2023

Meeting Place: Board Member Cordova's home, 60 Sunrise Dr.

I. Call to Order

The regular meeting was called to order at 8:05A by Board President Dennis Largent.

Members Present: Largent, Stillman, Cordova, Steele

Members Absent: Woolsey

Also in Attendance: None

II. Approval of Minutes

1. 05/07/2023 Regular Meeting Minutes

A motion was made by Stillman and seconded by Steele to approve the TLWC Board meeting minutes of May 7, 2023.

After a unanimous affirmative voice vote, the motion CARRIED.

III. Agenda Items

1. ECWAG Grant Update

Largent informed the Board that he had not received any information from Merrick Engineering since he had last met with them in May. They are supposed to be getting together bids on the next steps of the project such as the well house and the infrastructure. Largent stated he would reach out to Stuart for an update.

2. Approval of ECWAG Grant Pay Requests:

- Mountain Waterworks Invoice #7141 & 7205
- Change Order #1 – Well Driller Final Installed Quantities
- Well Driller Pay App #3 & #4 Stevens & Sons

A motion was made by Largent and seconded by Stillman to approve Mountain Waterworks Invoice #7141 & 7205; Change Order #1 – Well Driller Final Installed Quantities; and Well Driller Pay App #3 & #4 Stevens & Sons

After a unanimous voice vote in favor, the motion CARRIED.

3. Update on Water Rights Agreement/ Protest with TLRR.

Largent informed the Board that it seems the last sticking point to reach an Agreement with TLRR is the price for commercial water use. He informed the Board of the last proposal of a base rate of \$47 for each connection point (seven), and for those connections with a meter, .01 per gallon over the first 2,000 gallons. The Board believed this is fair amount. Unfortunately, this has been drug out by TLRR, and it is not fair to the subscribers to have to spend attorney fees due to the negligence of TLRR to obtain a commercial water right in the past. We will ask the attorney to stand down and if we are unable to come to an agreement, there is nothing further to do.

4. Approve Submission of Applications for DEQ FY24 DW LSL Funding; FY24 DW LIF Funding; & FY24 SRLF Funding

Cordova explained that TLWC originally asked for funding from DEQ in January in the amount of \$6.44M to complete the following projects:

ECWAG Funding Shortfall \$300,000; New Well and Well Facility \$722,000; Well Facility Disinfection Improvements \$80,000; Well Facility Fe and Mn Sequestration Improvements \$80,000; Replace South Storage Reservoir \$300,000; System Pressure Improvements \$278,000; Core Transmission Line Replacement \$1,283,000; Critical Main Replacement \$398,000; System Intertie Booster Pumping Station \$149,000; Water System Mapping, and other projects such as meters, and Lead & Copper identification. We made the priority list with DEQ, and now we have to submit the actual application for funding. Hope fully the large majority of these projects will be through grant funding. If we are awarded after submission of the application, we will need to take the information to the subscribers to see how we want to proceed. Cordova hoped to have some good information on the funding structure offered to let the subscribers know probably within the next few months.

Largent informed the Board that he had been working on applying for grant funding through DEQ for a Source Water Protection Plan. But as he worked his way through the process, we need to develop an Emergency Operations Plan in order to be eligible. As our system does not have an EOP in place, he is currently working on one and will submit the grant application by July 15.

5. Approve Engagement Letter with Zwygart John CPA's for 2023 Audit

Cordova explained that as a recipient of federal funding, the water company is required to have an audit conducted for activities in 2023. The cost of the audit will be covered by DEQ through the ECWAG project, as that is the project we received the federal funding from in 2023.

A motion was made by Largent and seconded by Stillman to approve the audit engagement letter with Zwygart John CPA's to conduct an audit of 2023 fiscal activities.

After a unanimous voice vote, the motion carried.

6. April & May Testing Report

No comments heard.

7. March & April 2023 Revenue & Expenses
No comments heard

IV. General Discussion

Steele noted that we need to keep the Discussion of what to do with North Ridge Sub on the next agenda. Largent noted the Woolsey had tried to work out the next steps with Lonnie, but he never received a response.

V. Adjourn

A motion was made by Largent and seconded by Stillman to adjourn.

After a unanimous affirmative voice vote, the Board adjourned at 9:20AM.

Signed and Approved this 6th day of August 2023.

Dennis Largent, TLWC Board President