



Terrace Lakes Water Company

A Member Owned Non-Profit Corporation

REGULAR MEETING MINUTES

Meeting Date: November 6, 2022

Meeting Place: Board Member Cordova's home, 60 Sunrise Drive

I. Call to Order

The regular meeting was called to order at 10:00A by Board President Dennis Largent.

Members Present: Largent, Woolsey, Stillman, Cordova, Steele (via phone)

Members Absent: None

Also in Attendance: None

II. Approval of Minutes

1. 10/02/2022 Regular Meeting Minutes

A motion was made by Stillman and seconded by Woolsey to approve the TLWC Board meeting minutes of October 2, 2022.

After a unanimous affirmative voice vote, the motion CARRIED.

III. Agenda Items

1. ECWAG Grant Update

Largent informed the Board that he has asked Mountain Waterworks to be clearer on the invoices we receive so we have better clarification as to where we are with the Well #7 Project.

In regard to the Resident Project Representative (RPR), Largent stated that in the past, Terry Tucker has performed this service on projects. Largent continued that Mountain Waterworks and the water company must agree on a person to fill this role. He was informed by Mountain Waterworks that Tucker charges \$35.00 per hour to do the work, which is then marked up 10% by Mountain Waterworks. If MWW does the work and has to have someone come up from Boise to do the project observation, they will charge \$100 - \$130 per hour. Stillman asked if anyone else, such as a Board member, can do the job. Cordova replied that it has to be a licensed operator. Ultimately, the engineer has to put his stamp on the job guaranteeing the work. The Board decided to keep Tucker as the RPR and express any concerns to MWW.

2. Approval of ECWAG Grant Mountain Waterworks Invoices 6736, 6737 and 6771, and Givens Pursley Invoice # 248835.

A motion was made by Woolsey and seconded by Stillman to approve the ECWAG Grant Mountain Waterworks Invoices 6736, 6737 and 6771, and Givens Pursley Invoice #248835.

Cordova explained that USDA-RD has not yet reimbursed any expenses for the legal bills for the acquisition of the easement. She was informed that USDA wanted to wait to see if there was any funding available after the project was complete. The Board noted that the legal fees were specifically called out in the Grant Agreement to be reimbursed.

After a unanimous affirmative voice vote, the motion CARRIED.

3. Drinking Water Facility Plan Update

Pay request number 2 & 3 were presented to the Board. Cordova reminded the Board that the total project cost was \$60,000, \$30,000 of which was grant funded through IDEQ. We just received reimbursement for pay request #1 in the mail today which was originally submitted on September 12, 2022. The water company will be responsible to pay the additional \$30K, which will basically drain the reserve fund. Largent added that without the facilities plan, we will not qualify for any additional grant funding, and that is the reason we were turned down in the last request for grant funding.

Woolsey suggested that the Board set a meeting with Mountain Waterworks to go over what it going to be included in the Drinking Water Facilities Plan as far as needed projects for the improvement for our water infrastructure.

4. Discuss Next Steps for North Ridge Subdivision

Woolsey asked if anyone has heard from any of the persons that were met with from North Ridge. No Board member had heard anything. Woolsey suggested that we put together a proposal and meet with representatives from North Ridge. He added that the water company should put in one meter to calculate the water sold to North Ridge. Steele asked who is going to pay for the installation. Discussion ensued among the Board as to how to pay for one master meter, or individual meters. Cordova noted that she has not had a reply from DEQ regarding a Contiguous System.

Stillman asked if Castle Mountain has done a rate study. Largent replied that they charge a monthly base rate and then a charge for usage over 1,000 gallons. Steele noted that North Ridge does have a water right, and we do have a three or a four-inch meter. Woolsey suggested that we need to look into the price of installation and associated housing of a main meter to North Ridge.

A motion was made by Woolsey and seconded by Largent to come up with a price for installation of a master meter to North Ridge Subdivision and send the proposal to all who will be affected.

After a unanimous affirmative voice vote, the motion CARRIED.

5. Discussion on Potential Projects for Next Round of Grant Funding

Cordova informed the Board that IDEQ is again accepting Letters of Interest for the next round of Grant Funding. They are due to the State by January 13, 2023. The Board discussed projects to request funding for as follows:

- a.) Replacing 2-inch dead end lines with looped 4 inch lines
- b.) Installation of Isolation valves.
- c.) Installation of Pressure Reducing Valves
- d.) Meters
- e.) Generators for Wells
- f.) Storage tanks cleaned and Inspected
- g.) Cleaning of Well #6

6. September & October 2022 Revenue & Expenses

Cordova noted that we recently created a separate Grant Account under the umbrella of accounts at Mountain America Credit Union, however, she would like to see a separate grant account set up through a different financial institution. The Board recommended that a separate account be set up through Idaho Central Credit Union.

IV. General Discussion

- Stillman asked if Tucker ever received the back supply of valves and fittings. Largent replied he would check on this.
- Stillman commented that there should be public notification of when we are going to flush lines. Largent stated that Tucker has been doing a good job of getting out the notifications to Cordova, who then sends out alerts. Stillman was concerned that there may not be enough residents signed up to receive the alerts.
- Steele suggested that a work committee be assigned this spring to help clean up, repair and paint the well houses.
- Steele moved and Stillman seconded a motion to meet with Castle Mountain water contractor to see what pricing and availability is. Cordova stated that should not be done until after the first of the year when we will have more of a grasp of what will be asked for such as the maintenance of North Ridge. Steele would try to set up a meeting.

V. Adjourn

A motion was made by Woolsey and seconded by Stillman to adjourn.

After a unanimous affirmative voice vote, the Board adjourned at 11:26A.

Signed and Approved this 8th day of January 2023.

Dennis Largent, TLWC Board President